

AMENDMENT
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4821; DSN 853-4821
WEBSITE: www.azguard.gov/hro
EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 10-020T OPENING DATE: 19-Jan-2010 CLOSING DATE: 02 Feb 2010

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Amended: 02/1/210: Training Specialist, GS-1712-12, TC70771000, O2-O4

APPOINTMENT FACTORS: OFFICER ☒ WARRANT OFFICER ☐ ENLISTED ☐

SALARY RANGE: \$70,376.00-\$91,487.00 PA
SUPERVISORY ☐ MANAGERIAL ☐
NON-SUPERVISORY/NON-MANAGERIAL ☒

LOCATION OF POSITION:

Recruiting and Retention Command (RRCMD), Phoenix, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

INSTRUCTIONS FOR APPLYING: Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include: High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information, all applications should include AZNG Forms 335-1-R (Military Brief), and SF 181 (Ethnicity and Race Identification). Applications will be accepted without these forms. However, applications may not receive an adequate evaluation if these forms are not submitted. **Applications must contain a completed Optional Form 306 (Declaration for Federal Employment) and AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard (All Units) and be able to qualify for the following MOS/Branch: Immaterial

KNOWN PROMOTION POTENTIAL: NONE

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

AREA OF CONSIDERATION: This position is the Federal/Excepted Civil Service and is **open to current members of the (All Units), Arizona Army National Guard.** Individual selected will receive a Permanent Appointment subject to the completion of a one year trial period. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will be required to take a pre-employment medical screening which will be paid for by the Agency. **PCS funds are not authorized.**

NOTE: Applications must contain a completed Optional Form 306 (Declaration for Federal Employment).

NOTE: Applications must contain a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).

NOTE: This position is located at the University of Arizona (UofA) ROTC program.

NOTE: This position is located in Tucson, Arizona.

NOTE: This position will be serving as a recruiting representative for the AZ ARNG Recruiting and Retention Command along with being a Training Specialist.

NOTE: This position cannot be hired into until the Army voucher is finalized and the position is funded for fiscal year 2010.

NOTE: The organizational title is references as "Assistant Professor of Military Science".

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Ability to teach inter-functionally with emphasis on Military leadership, management, and decision making processes.
2. Knowledge in conducting field and classroom periods and courses of instruction in accordance with appropriate military and civilian rules, regulations and other pertinent publications appropriate to subject matter being taught.
3. Ability to provide effective management for development and implementation of programs which provide innovative opportunities for delivering such courses and programs to individuals.
4. Knowledge in technical consultant on matters pertaining to military education and development programs.
5. Skills to review and selectively edit program documents to ensure required issues are consistently and comprehensively addressed.
6. Knowledge of training specialist methods and techniques for management and implementation of professional development education and training programs for the ROTC program.
7. Plans and conducts orientation programs and seminars. Interacts with Cadet Command to gather information for inclusion in course content.
8. Skill in oral and written communication.

SPECIALIZED EXPERIENCE: Must have 36 months of experience in the preparation of cadets for success at the Leader Development and Assessment Course and the Basic Leader Course (BOLC 2 & 3). Provides interdisciplinary support to educate cadets in understanding social, economic, cultural, and political changes; and national and international impacts and consequences of decisions and actions. Implements current, new and emerging educational technologies and their application into the curriculum.

BRIEF JOB DESCRIPTION: This position is located at the University of Arizona (UofA), Tucson, Arizona. Must use initiative and resourcefulness in deviating from traditional methods and patterns to develop new methods, criteria, or proposed new policies to ensure proper instruction occurs. Contacts are with officials of other agencies conducting activities which coordinating and scheduling training schedules. Contacts are both at the same level, and often at higher levels with the outside School in rank and authority. Maintains professional relationships with senior members of academia, public and private sector officials for purposes of maintaining professional currency and contributing to the continuing development of leader development doctrine and curriculum. Work involves instructing, counseling of students and evaluating their performance during the course. The incumbent evaluates the performance of course graduates and prepares reports of results. The incumbent has responsibility for scheduling students for courses, performing administrative duties associated with maintaining records and of all training program activities. Skill in oral and written communication. Will perform other duties as assigned.

SELECTING OFFICIAL: LTC Cosme Lopez,
